# **TERMS & CONDITIONS**

It is important that you read and understand the following Terms & Conditions before making your booking. By making a booking with us, you have agreed to accept the Terms & Conditions herein.

## 1. Booking & Reservation

All clients are required to complete the Booking Form together with a non-refundable Tour Deposit for reservation. Most tours require a minimum number for a guaranteed departure. AAtto Travel reserve the right to cancel the tour due to insufficient numbers. The full amount of Tour Deposit will be refunded if we cancel the tour due to insufficient numbers. On confirmation of your booking, it is your responsibility to check the accuracy of your details in your Booking Confirmation. Payments by credit cards will incur a fee.

## 2. Second Deposit

A Second Deposit is required for air ticket. Payment amount and due date to be advised as air ticket reserved. Failure to pay the Second Deposit before due date may resulted in cancellation of seat(s) by airlines. AAtto Travel held no responsibility for seat availability if re-booking is required. Usually, a fare difference together with a re-booking fee may be incurred. Failure to rebooking of air seat may result in Booking Cancellation and Tour Deposit will be forfeited. Payments by credit cards will incur a fee.

# 3. Final Payment(Tour Balance)

Tour balance must be received by AAtto Travel no later than 60 days before departure. AAtto Travel reserve the right to cancel the Booking if you are failure to pay the balance before due date. Payments by credit cards will incur a fee.

### 4. Air Ticket

Air tickets used in our tours are subjected to the fare rules imposed by the airlines. Most special fares are non-refundable, non-transferable and non-changeable. Please advise us for any special requirement when making your reservation.

### **5. Cancellations and Cancellation Fees**

The following cancellation fee shall apply if, for any reason that the client cancel the booking. All cancellation notice must be sent to our company in written. Telephones follow up to confirm your cancellation is recommended. The following cancellation fee shall be applied:

More than 60 days prior to your departure date: Tour Deposit plus air ticket cancellation fee and charges, if applicable and any Visa application fee.

59-31 days prior to your departure date: Air Ticket cancellation fee plus 50% of the Final Balance Amount and any Visa application fee

30 days prior to your departure date: 100% of total tour fee and Visa application fee.

AAtto Travel reserves the right to cancel or reschedule any tours; AAtto Travel will only refund the amount we have received for the tour reservation.

All tour itineraries are subject to minor change upon local arrangement.

# 5. Insurance

Please purchase your travel insurance after you pay your Tour Deposit. AAtto Travel has no insurance coverage in our tour. We accept no responsibility for any loss or damage to baggage(s) or personal belonging(s). We strongly recommend to purchase your travel insurance cover any cancellation, medical expenses, personal accident, loss or damage of personal baggage or belongings, electronics equipment, money and public liability after you make a booking.

# 6. Amendment fees

Any amendment after booking confirmation may incur a fee of \$50 per transaction. Change of traveler name after air ticket(s) issued will be treated as cancellation. Airlines cancellation charges and fee may be applied.

# 7. Travellers who need special assistance

You must report any disability on the Booking Form at the time of reservation. AAtto Travel and our operator(s) will assist the special needs of less mobile travellers but held no responsibility in the event if we are unable to do so.

# 8. Visas & Passports

It is your responsibility to prepare a valid travel document includes, but not limited to, passport and visa(s). Your passport should have at least 6 months validity from date of entering relevant country and should have at least two blank pages for visa label. Make sure you have obtained all the relevant visa(s) before departure. AAtto Travel held no responsibility due to refusal of entry by any country or airlines. Your tour and services will be cancelled with no refund of tour fee under such circumstances.

#### 9. Safety

Your safety is our first priority. AAtto Travel contributes every effort to make sure our tour is safe. However, certain risks and dangers may arise beyond our control including, but not limited to, the hazards of travelling in undeveloped areas; travel by boat, train, automobile, aircraft or other means of transportation; forces of nature, political unrest and accident or illness in remote regions without means of rapid evacuation or medical facilities. AAtto Travel will not have any liability regarding provision of medical care or the adequacy of any care that may be rendered.

# 10. Limitations of Responsibility

AAtto Travel, herewith called the Company, is responsible to you in making arrangements for the tour services including transportation, sightseeing, and hotel accommodation. The Company does not own, manage, control or operate any transportation vehicle, any hotel or restaurant or any other supplier of services. All receipts, tickets or other travel documents for tour services issued subject to the terms & Conditions specified by the supplier and all subject to the laws of the country where the services are provided.

The Company acts only as an agent for the owners, contractors and suppliers of transportation and/or other related travel services provided and assumes no responsibility for the loss, theft or damage to baggage, belonging or property or for any injury, illness or death or for any damages or claims whatsoever caused arising directly or indirectly from accidents, loss, theft or damage to person or property, delays, transport failure, strikes, wars and uprisings or acts of God etc. over which the Company has no control. It is the customers' personal responsibility in order to ensure that possessions, equipment and personal documents are closely monitored and protected at all times.

#### 11. General

Every effort is made to ensure information accuracy at the time of printing, however AAtto Travel cannot be held responsible for printing or typographical errors, or errors arising from unforeseen circumstances.

#### 12. Trade name

**AAtto Travel** 

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